

1/1/11

____ Fee, ____ Insur., ____ Ck.

CITY of BURLINGTON DEPARTMENT of PUBLIC WORKS

PERMIT TO WORK WITHIN THE PUBLIC RIGHT-OF-WAY

2200 S. Pine St. • Burlington, Wisconsin 53105 • Phone 262-539-3770 • FAX 262-539-3773

The City of Burlington, Digger's Hotline (1-800-242-8511), and all other affected utilities must be contacted a minimum of three working days prior to digging. For emergency work, permit must be secured within two business days at the Public Works Department for performance of any work in the right-of-way.

Date: _____

Fee: _____

Permit No. _____

24 Hr. Emergency Contact:

Based on: \$150 Excavation under pavement, or

12" below grade

\$25 "surface work", not under street pavement

Digger's Hotline Ticket No _____

applicants name

street address

City

State

Zip

telephone no.

fax no.

e-mail address

for the purpose of: _____

at _____

(specific address or location of proposed work)

General Contractor: _____

Contractor making permanent repair to street surface: _____

(contractor's name and address)

Work to begin: _____

Work to be completed: _____

____ \$2,000 Cert. Check, or Cashier's Check filed Check No.: _____ Dated: _____

THIS SECTION FOR DRIVEWAY APPROACHES AND SIDEWALK WORK ONLY.

FOR DRIVE APPROACHES, PLEASE CHECK TYPE OF DRIVEWAY WORK: Note: A separate permit is required for any driveway work on private property. This permit can be obtained from the Building Inspector, at City Hall.

New Driveway _____ Replacement of Driveway _____ Alteration/widening of existing driveway _____

Curb opening: Has the curb opening already been created? _____ if so, how? (i.e. was it created when the curb and gutter was originally installed on the street, was the curb head broken off, vertically or horizontally sawed off?)

Please describe existing curb opening, or planned alteration: _____

If curb has been previously broken, or vertically sawed off, the City DPW must inspect the curb opening prior to beginning of any work. If curb has been damaged, it may need replacement.

Are you closing an existing driveway? _____

FOR SIDEWALKS:

Is the repair through your driveway? _____ (Sidewalk through drive area must be 6" in thickness)

Is the repair work within the street right-of-way, private property, or both? _____

THIS PERMIT MUST BE **DISPLAYED** ON THE WORK SITE. DO NOT CONCEAL ANY
WORK UNTIL IT HAS BEEN APPROVED BY THE INSPECTOR.

Permit No.**Continued****SPECIAL PROVISIONS FOR PERMIT TO WORK WITHIN THE PUBLIC RIGHT-OF-WAY**

- ☐ 1. **The City DPW Inspector** must be contacted with your schedule of work, prior to beginning excavation. Call Dick Pieters at **262-539-3770**.
- ☐ 2. All applicants shall properly guard all work within the right-of-way according to Part VI of the Manual on Uniform Traffic Control Devices, current edition. Including, but not limited **LIGHTED** barricades after dark.
- ☐ 3. **WisDOT Slurry Backfill must be used under all paved areas. The mix for each cubic yard required is: 1,350 lbs. of sand; 750 lbs. #1 Stone; 1,150 lbs. #2 Stone; 25 gals. Water.**
- ☐ 4. All work under pavement must be bored. If boring tool gets lodged under any pavement, City DPW Inspector must be contacted at 262-539-3770, prior to open cutting street. In that event, Items No. 3 and 6 must be followed.
- ☐ 5. All work under the drip line of any trees shall be bored. Any tree damaged by the applicants operations shall be treated by a professional arborist to remove broken branches. Trees will be monitored for 24 months following the project. Trees which suffer more than 30% damage to branches or die-back from root damage shall be replaced at the applicant's expense.
- ☐ 6. All excavations in permanently improved streets shall be made by saw cuts around the perimeter of the excavation. After excavation, prior to patching, perimeter must be re-sawed one foot back onto undisturbed subgrade. All pavement types must be restored to previously existing condition. Where concrete pavement has been overlaid with asphalt pavement, concrete pavement must be replaced and doweled in place as directed by the DPW. It shall then be overlaid with asphalt pavement.
- ☐ 7. Tunneling of curb shall not be allowed. Curb must be removed and replaced if curb is exposed in the trench. When replacing curb, it must be tied to existing curb with 2 driven ½" tie rods in the pan of the gutter, at both ends of the pour. No curb sections shall be smaller than 4 ft. in length. Curb shall be placed over a four inch (4") road gravel base.
- ☐ 8. The pavement must be protected from any scarring. Dumping of materials on the pavement, whether it be sand, gravel, spoil material, or other construction material shall be **PROHIBITED**. No track equipment shall be off-loaded directly on the pavement. It must either be off-loaded on to planks, or off pavement.
- ☐ 9. Applicant is responsible for contacting owners and/or tenants, regarding disruption of foot or vehicular traffic.
- ☐ 10. Detour permit is required from the WisDOT
- ☐ 11. Permit to excavate in highway right-of-way is required from WisDOT
- ☐ 12. Parkway must be restored to its original condition. If parkway currently has grass, it must be restored with 4" of topsoil, seed, fertilizer and mulch.
- ☐ 13. Other conditions: _____
- _____
- _____
- _____

Acceptance of this permit implies that the Owner and Contractor, jointly and severally, agree that the work covered by this permit shall be performed in strict accordance with all the provisions of Section 8.07 of the Municipal Code, all specifications of the City of Burlington and the laws of the State of Wisconsin pertaining to the above described work. Applicant also agrees to any special conditions listed hereon, and agrees to keep and save the City free and harmless from any damages or claims against it by reason of any failure, fault or neglect of the applicant, the applicant's agent, servants or employees in the execution of the work or exercise of the privilege for which such permit is granted.

Applicant guarantees all work and shall maintain it for 24 months following its completion, according to Section 274-21B.

ACCEPTANCE OF CONDITIONS FOR RIGHT-OF-WAY PERMIT

Receipt of the above conditions for right-of-way permit is hereby accepted by:

Signature: _____ Title: _____ Date: _____

PERMIT APPROVED: _____ Date Restoration was completed: _____
 City of Burlington Dept. of Public Works Inspector's Initials: _____

-office use only, file:- Applicant, DPW Inspector, Bldg. Inspection, Water Dept.